**Swerford Parish Council**

**Parish Council Extraordinary General Committee Meeting**

**Monday 21 June 2021 at 19:30 hrs**

**Swerford Village Hall**

**AGENDA**

**This meeting has been called for the specific purposes of completing the Annual Governance and Accountability Review (AGAR).**

1. **Apologies for absence.**
2. **Internal Audit Report 2020 - 2021:**
   1. To review contents and recommendations and note accordingly.
3. **Annual Governance Statement:** 
   1. To note completion and approve. Minute to be referenced. Signed by Chairman and Clerk.
4. **Accounting Statements:**
   1. To note completion and approve. Minute to be referenced. Signed by Chairman and RFO.
5. **Notice of Public Rights:**
   1. To note and approve publication dates which must be for 30 working days including the first ten working days of July.
   2. To be signed by the Chairman.
6. **Certificate of Exemption:**
   1. For submission by 1JUL21. To be signed by RFO/Chairman and noted by Clerk. Minute to be referenced.

The above, together with the Analysis of variances and related Bank reconciliation, are required to be published on the Parish Council Website by 1st July 2021.

Members of the public are welcome to attend. Due to ongoing COVID concerns numbers may be limited: if attendance is sought, please contact the Clerk in advance. There will be no matters discussed outside this agenda.

W Haddon, Clerk 1JUN21