**Swerford Parish Council**

**Parish Council Extraordinary General Committee Meeting**

**Monday 27 June 2022 at 19:30 hrs**

**AGENDA**

**This meeting has been called for the specific purposes of completing the Annual Governance and Accountability Review (AGAR).**

1. **Apologies for absence.**
2. **Internal Audit Report 2021 - 2022:**
	1. To review contents and recommendations and note accordingly.
3. **Annual Governance Statement:**
	1. To note completion and approve. Minute to be referenced. Signed by Chairman and Clerk.
4. **Accounting Statements:**
	1. To note completion and approve. Minute to be referenced. Signed by Chairman and RFO.
5. **Notice of Public Rights:**
	1. To note and approve publication dates which must be for 30 working days including the first ten working days of July.
	2. To be signed by the Chairman.
6. **Certificate of Exemption:**
	1. For submission by 1JUL22. To be signed by RFO/Chairman and noted by Clerk. Minute to be referenced.

The above, together with the Analysis of variances and related Bank reconciliation, are required to be published on the Parish Council Website by 1st July 2022.

Due to the illness of the RFO and the ongoing health issues related to the Chairman and Clerk, together with the deadlines involved, the Meeting could not be advertised in advance. As it is not considered possible to hold the meeting in the Village Hall for health reasons, it will be held amongst Council members by Zoom. There will be no matters discussed outside this agenda.

W Haddon, Clerk 27JUN22