**Swerford Parish Council**

**Parish Council Extraordinary General Committee Meeting**

**Wednesday 13 September 2023 at 19:30 hrs**

**AGENDA**

**This meeting has been called for the specific purposes of completing the Annual Governance and Accountability Review (AGAR).**

1. **Apologies for absence.**
2. **Internal Audit Report 2022 - 2023:**
   1. To review contents and recommendations and note accordingly.
3. **Annual Governance Statement:** 
   1. To note completion and approve. Minute to be referenced. Signed by Chairman and Clerk.
4. **Accounting Statements:**
   1. To note completion and approve. Minute to be referenced. Signed by Chairman and RFO.
5. **Notice of Public Rights:**
   1. To note and approve publication dates which must be for 30 working days including the first ten working days of July.
   2. To be signed by the Chairman.
6. **Certificate of Exemption:**
   1. For submission by 1JUL23 – submitted and acknowledged. To be signed by RFO/Chairman and noted by Clerk. Minute to be referenced.

J Morley, Clerk 1SEP2023